

Earn 12 PQAS Hours!



Early Childhood Education

Beginning Business Administration Series for Directors of Child Care Centers Cohort #2

Sessions are from 12:30PM - 3:30 PM



Topics include: Iron Triangle; Budgeting Financial Statements; and other business issues

April 18th

April 25th

May 2nd

May 9th

Requirements

Participants are expected to: 1) Attend all Sessions; 2) arrive on time; 3) stay for the entire scheduled session; 4) participate during sessions; 5) complete a pre/post assessment

ALL MEETINGS WILL BE DONE VIA ZOOM.

There will be opportunity for active participation

Apply by **April 11th** before spots run out!

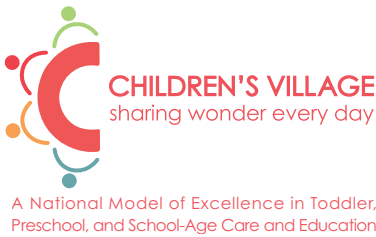
Complete the form on the back of the flyer. Scan and e-mail it as an attachment to: HuanC@childrensvillagephila.org

Email any questions you may have to Huan Chen at: HuanC@childrensvillagephila.org



A National Model of Excellence in Toddler, Preschool, and School-Age Care and Education

Limited spots. To apply please complete the application (below) and email to huanC@childrensvillagephila.org



Early Childhood Education Beginning Business Administration Series for Directors of Child Care Centers

SELECT COHORT YOU WISH TO ATTEND

- Cohort #1: Thursdays 9:30am - 12:30pm : March 2, March 16, March 30, and April 6
- Cohort #2: Tuesdays 12:30pm - 3:30pm : Apr 18, Apr 25, May 2, and May 9
- Cohort #3: Wednesdays 9:30am - 12:30pm: May 31, June 14, June 21 and June 28

APPLICATION

NAME: _____ PHONE NUMBER: _____

TITLE: _____ EMAIL: _____

NAME OF CENTER: _____

ADDRESS: _____

STAR LEVEL: _____ NUMBER of STAFF: _____ NUMBER of SITES: _____ PD Registry ID#: _____

TYPES of FUNDING (CCIS, Head Start, PA PreK, PHL PreK, private pay, etc): _____

What are the biggest Challenges you face in meeting the administrative demands of your business? _____

What do you hope to gain by attending this course?

Please describe your experience as a business manager?

How did you learn about this training series? Please indicate all avenues that you heard about this series.

___ ELRC mailing/email ___ Colleague from my program ___ SEPECC website
___ Colleague from another program ___ Stars Quality Coach Other: _____